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## Important DDD Update

Below is information from the Division that our families should be aware of. Please take a moment to read through this email in its entirety. If you have any questions regarding the information contained herein, please contact us at 908-689-1118

### Update on the NJ CAT Re-Assessment Process

As previously announced, in order to ensure that we have the most current and accurate information about individuals' support needs prior to shifting into the new Fee-for-Service system, the Division is reassessing all individuals utilizing the New Jersey Comprehensive Assessment Tool (NJ CAT). Beginning in April and continuing through the end of summer, NJ CAT notification letters are being sent to individuals in phases.

### IF an individual is:

- (a) currently in the interim system (those who have entered DDD services starting in 2013, are in iRecord, have the new ISP, and have a Support Coordinator) **-OR-**
- (b) currently receiving day services ONLY (and no other services, such as respite, family support, etc.) **-OR-**
- (c) living in a licensed residential setting

**THEN** that individual (or the residential provider) should have received a notification letter to contact the Developmental Disabilities Planning Institute (DDPI) to request to complete the NJ CAT. (If you fall into one of these three categories and have not yet received a notification letter, contact the Division's Fee-for-Service Help Desk at [DDD.FeeForService@dhs.state.nj.us](mailto:DDD.FeeForService@dhs.state.nj.us).)

**Please note:** it can take 1-2 weeks after contacting DDPI to receive a response with instructions for completing the NJ CAT online or by telephone.

### Accessing Individual Tier Information

Once an individual has gone through the NJ CAT, he/she will be able to access his/her "tier" assignment (which is utilized to determine the budget level) by completing and submitting the Request for Tier Assignment Form, visit Abilities Website- Caregivers Resources- Important Updates page

#### Submit Online (preferred method):

1. Go to the secure site:  
<https://secureupload.dhs.state.nj.us/su/>

#### Submit By Mail:

Tier Assignment Request  
NJ Division of Developmental  
Disabilities



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2. Enter Contact (Requestor's) Name, Phone Number and Email Address
  3. In the DDD SU Unit dropdown menu, please select "Request Tier"
  4. Click Submit
- PO Box 726  
Trenton, NJ 08625-0726

**Please note:** due to the high volume of assessments being conducted, we expect it may take 60 - 90 days from completion of the NJ CAT in order for an individual to access this tiering information.

## Important Update for 2015 Graduates Aging Out of the School System

The Division is recommending that 2015 graduates in need of Division funded services enter into the system as soon as services are needed rather than waiting to be enrolled into the Supports Program once enrollment begins this July/Summer. Once enrolled into the Supports Program, the individual will have to select service providers that have completed the provider application process and become an approved Medicaid and DDD provider. While providers continue to submit applications and become approved, there are concerns that not enough providers have completed this process to ensure that individuals have a wide enough selection of providers at this time. The Division anticipates that provider capacity will build over the summer and individuals in the system will be able to shift into the Supports Program within weeks to months of entering the system this summer.

## DDD System Reform Live Webinars a Great Success

The Division has received very positive feedback regarding the DDD System Reform live webinars that we have been running since April. Please note that each of the live webinars will run one more time over the summer, and you can register by following the links below. (In addition, we hope to make additional live webinars available in the fall.)

### **DDD's System Reform: Understanding What It Means for Someone Entering DDD Services**

(Monday, July 13, 2:00 pm - 4:30 pm)

### **DDD's System Reform: Understanding What It Means for Someone Currently Receiving DDD Services**

(Saturday, August 15, 9:30 am - 12:00 pm)

Registration links available on [www.abilitiesnw.com](http://www.abilitiesnw.com) under the Caregivers Resources/Important Updates